



ROYAL
MANAGEMENT
GROUP

APPLICATION FOR CONSENT TO SALE OR LEASE

Please complete this Application **PER APPLICANT** send with pertinent documentation as well as form of payment. The Application cannot be processed until all documentation is received in full and clearly along with payment form. **Incomplete, illegible or unpaid applications will not be processed.** All people occupying a unit/deed in a lease/sale contract older than 18 years are considered applicants.

Please forward the following documentation:

1. Application fully completed clearly and legible.
2. Copy of Identification Form (Driver's License, Passport, Government issued IDs)
3. Copy of Lease or Sale Contract signed by both parties.
4. Application Fee – for Domestic Applicants \$125.00 per applicant (NON-REFUNDABLE FEE).
5. Married Couple with Social Security \$225.00 per couple.
6. International Applicants (without Social Security #) \$225.00 per applicant.

Accepted ways of payments: CASH, MONEY ORDER and CASHIERS CHECK ONLY payable to Royal Management Group; (PERSONAL CHECKS ARE NOT ACCEPTED)

Mail or drop Application at:
Royal Management Group
747 4th Street, Suite #200
Miami Beach, FL 33139.

Processing time for Domestic Applications is up to 5-7 business days. Results will be sent to the Manager of the building to be approved by the Board of Directors. International Applications processing time is up to 7-10 business days.

Rush Fees are available for domestic and international applicants for an extra charge of: \$100.00 – if response is required less than 5 business days.

The Board of Directors may choose to conduct an interview with Applicant(s) to review and discuss the Condominium's Rules and Regulations.

A Set-up Fee for the Intercom Programming might be applicable once application has been approved.

Building Name and Address: _____ Unit Number: _____

Date: _____ Approximate Closing/Lease Date: _____ SALE / RENT Circle One

Seller's/Leaser's Name: _____ Telephone: _____

Seller's/Leaser's Agent: _____ Telephone: _____

BUYER / RENTER INFORMATION

Buyer's/ Renter's Name (as it will appear on Title/Lease): _____

Telephone _____ Mobile _____ Fax _____ Email _____

Social Security No. _____ DOB _____ Sex F / M Circle One

Will any minors occupy unit? YES _____ NO _____

NAME _____ AGE _____ RELATIONSHIP _____

NAME _____ AGE _____ RELATIONSHIP _____

NAME _____ AGE _____ RELATIONSHIP _____

Total Occupants _____ Pets _____ Weight _____

BACKGROUND OF APPLICANT

Have you ever been arrested? _____ If yes, please explain: _____

Have you ever been convicted of a crime? _____

If yes, what was the charge(s)? _____

Date(s): _____ County/ State Convicted in: _____

List other States you have lived in? _____

Current Address (NOT the address you are moving to):

_____ Unit _____

City _____ State _____ Zip Code _____

Present Landlord (Rental) _____ Telephone _____

Mortgage/Management Company _____ Telephone _____

TENANCY/OWNERSHIP VERIFICATION

Previous Address: _____ Unit _____

City _____ State _____ Zip Code _____

Landlord (Rental) _____ Telephone _____

Mortgage/Management Company _____ Telephone _____

EMERGENCY CONTACT INFORMATION

Emergency Contact _____ Telephone: _____
Address _____ Relationship: _____
Mailing Address (after closing) _____
City _____ State _____ Zip Code _____

EMPLOYMENT INFORMATION PER APPLICANT

Employer: _____ Telephone: _____
Address: _____
Position: _____ Date Hired: _____

BANKING INFORMATION

Bank _____ Telephone _____
Type of Account _____

CHARACTER REFERENCES OTHER THAN RELATIVES

Name _____ Telephone _____
Name _____ Telephone _____
Name _____ Telephone _____

1. I hereby agree for myself and on behalf of all persons who may use the unit which I seek to purchase/lease that we will abide by all the restrictions contained in the By-Laws, Rules and Regulations, Condominium Documents and restrictions which are or may in the future be imposed by the Board of Directors. I understand that I will be present when guests, relatives or children who are not residents occupy the unit.
2. I have _____ have not _____ received from the current owner a copy of all the Condominium Documents and Rules and Regulations.
3. I understand that the acceptance for purchase of a unit is conditioned upon the truth and accuracy of this application and upon the approval of the Board of Directors. Occupancy prior to final approval is prohibited.
4. I understand that the Board of Directors hereinafter referred to as "the Community Association", may cause to be instituted such as an investigation of my background as the Board of Directors may deem necessary. Accordingly, I specifically authorize the Board of Directors or their Agents to make such an investigation and agree that the information contained in this and the attached application may be used in such investigation, and that the Board of Directors of and Officers of the Community Association itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board.

In making the foregoing application, I am aware that the decision of the Board of Directors will be final and that no reason will be given for any action taken by the Board of Directors. I agree to be governed by the determination of the Board.

Signature of Applicant _____ Date _____

**AUTHORIZATION FOR RELEASE
OF BANKING, RESIDENCE, EMPLOYMENT,
CREDIT AND POLICE INFORMATION**

I _____ authorize the release of information to United Screening Services/Royal Management Group concerning my banking, credit, residence, employment or police records in reference to the application for housing.

I understand that this information is used as part of an investigative consumer report and/or credit report. Furthermore, I hereby waive any privileges I may have with respect to the disclosure of said information to the aforesaid parties.

I am also authorizing the Management Company to furnish the Landlord with a copy of the Credit and Police Reports.

Print name _____

Signature of Applicant

Date

SAMPLE



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UNITED SCREENING SERVICES

SAMPLE

BACKGROUND LOCAL SCREENING \$125.00 PER APPLICANT

- CREDIT REPORT
- STATEWIDE AND COUNTY CRIMINAL HISTORY SEARCH
- MULTI - STATE NATIONAL EVICTION RECORDS SEARCH
- MULTI - STATE NATIONAL CRIMINAL SEARCH
- NATIONAL SEX OFFENDERS LIST

BACKGROUND MULTI - STATE / INTERNATIONAL SCREENING \$225.00 PER APPLICANT

- NATIONWIDE CRIMINAL DATABASE
- DEPARTMENT OF CORRECTIONS
- NATIONAL SEX OFFENDERST LIST
- P.R.I.O.R.S
- IMMIGRATION AND CUSTOMS- MOST WANTED
- FDA OFFICE AFFAIRS- DEBARMENT LIST
- EUROPEAN UNION TERRORISM SANCTIONS LIST
- BANK OF ENGLAND SANCTIONS LIST
- AUSTRALIAN RESERVE BANK SANCTION LIST
- FEDERAL DEPOSIT INSURANDE CORPORATION
- FEDERAL RESERVE BOARD- ENFORCEMENT
- FUGITIVE LIST
- US DEPARTMENT OF COMMERCE DENIED PERSON
- WORLD BANK LISTING OF INELIGIBLE INDIVIDUAL
- AUSTRALIA SEX OFFENDER REGISTER
- HEALTH AND HUMAN SERVICES EXCLUSION LIST
- HEALTH EDUCATION ASSISTANCE LOAN
- INTERPOL MOST WANTED
- MIPT TERRORISM KNOWLEDGE BASE
- NATIONAL TERRORISM KNOWLEDGE BASE
- NATION CREDIT UNION ADMINISTRATION
- OFFICE OF CURRENCY ENFORCEMENT LIST
- OFFICE OF FOREIGN ASSETS CONTROL
- OFFICE OF REGULATORY AFFAIRS
- OFFICE OF SUPERINTENDANT OF FINANCIAL
- OFFICE OF THRIFT SUPERVISION (OTS)
- POLITICALLY EXPOSED PERSONS LIST
- UNITED NATIONS CONSOLIDATED SANCTIONS LIST

SAMPLE